Basic Skills Initiative Committee

Meeting Minutes

10/11/16, 3-4:30pm

In attendance: Jason Berner, Nooshi Borhan, Karl Debro, Kathleen Donlan, Brandy Gibson, Lisa Jones, Demetria Lawrence, Heather Roth, Elisabeth Xiezopolski

1. Meeting notes from 9/13/16 meeting were approved.
2. Adult Ed Block Grant update:
	* Demetria Lawrence provided data on Adult School students currently at CCC based on the CCC Student Score Card. [Her handout is pasted at the end of this report.] She explained that it is difficult to be exact about the numbers because the data collection has been limited. The Adult Ed Block Grant workgroups are trying to improve this. The committee asked for specific breakdown of the students in our local Adult Schools so we can use that information to inform our decisions regarding next steps. There was a discussion on the potential for creation of ‘enhanced non-credit’ courses which would allow us to pay faculty at the same rate as credit courses. The committee acknowledged that we need to educate ourselves further on the details to see if it could be a possibility.
	* English/Math/ESL departmental participation in Adult Ed Block Grant -Kathleen Donlan, Lisa Jones and Nooshi Borhan brought feedback from their respective departments. All three departments feel that they are still not clear on the scope of this project; all stated that their departments are currently depleted and faculty is spread very thin; all seemed amenable to the idea of observing a couple of higher level Adult School classes in their fields to get a better sense of the potential curricular connections and as a platform for planning ahead.
	* Next steps – Demetria and Jason will try to get more specific data on Adult School students and bring back to the next meeting.
3. Nooshi presented the new grant funding form to be used for reporting on all Basic Skills funded projects. The form was approved.
4. Basic Skills Transformation Grant – Jason Berner & Brandy Gibson gave a brief overview of the grant and explained that the mail goal is to help expedite numbers of student who make it through English-1A within 1-2 years of starting at the college. The English Department is given release time and professional development funding for faculty to look at their curriculum and make necessary changes and to investigate acceleration models for potential adoption. Campus-wide tutoring will also provide additional tutoring by graduate students. The college has received $206,000 per year for a 3-year cycle. The project has started this semester.
5. A BSI Conference funding request from Michael Kilivris [Philosophy & Humanities] was approved by the committee.
6. Future BSI meetings for Fall 2016 – in GE-305
* Tuesday, November 1, 3-4:30pm
* Tuesday, December 6, 3-4:30pm

**Information from Demetria Lawrence:**

**Adult Learner Demographics**

**Who are our Adult Learners?**

|  |  |
| --- | --- |
| * Economically Disadvantage (Low Income)
* Formally Incarcerated
* Adult Basic Education (ABE)
* Adult Secondary Education (ASE)
* Basic Skills
* Out of School Youth (Disengaged)
 | * Foster Youth
* Displaced Homemaker
* English Language Learners (ELL, ESL)
* Single Parents including Parenting Teens
* Adults with Disabilities (AWD)
 |

**Adult Learners as the “Non-Traditional” Student**

|  |  |
| --- | --- |
| * Delays Enrollment
* Works Full-Time While Enrolled
* Financially Independent (Financial Aid Definition)
* English Language Learners
 | * Attends Part-Time
* Has Dependents
* Is a Single Parent
* Enters College w/o a Traditional High School Diploma
 |

**5 Program Areas Defined by AB86 & AB104**

|  |  |
| --- | --- |
| * ABE/ASE/Basic Skills
* AWD
 | * ESL & Workforce Preparation
* CTE Programs
* Programs for Apprentices
 |

For More Information:

* [AB104 Adult Education Block Grant-Three Year Consortia Plan Update from AB86 Final Plan](http://aebg.cccco.edu/Consortia/Consortia-List?id=56e239c4198f88fb12fbfee6)
* [Joint Special Populations Advisory Committee’s Special Populations 101](http://www.jspac.org/attachments/article/100/JSPAC%27s%20Special%20Populations%20101%20E-Seminar%20--%20Text%20and%20Links.pdf)
* [Ohlone College ESL Bridge Course: Adult School to College Course Infused with Technology](http://astocollege.wikispaces.com/)

**2016 Contra Costa Student Success Scorecard**



